

INSTRUCTIONS: Please read and complete the form below. To receive the payoff quote please email the completed form to: info@fdcbonds.com.

NOTICE TO PROPERTY OWNER(S) – TAX BILL NOT AMENDED

The 2021 Property Tax Bill will have the PACE Assessment included and cannot be amended. The property tax bill must be paid accordingly.

What does this mean for this home sale?

- ❖ The sale is paying off this assessment in full **AND** have a payment due through the property tax bill creating an overpayment.
- ❖ The PACE Assessment will be completely removed in the 2022 property tax bill.

What happens with the overpayment?

- ❖ Upon receiving the PACE Assessment payment through the property tax bill and a reconciliation of the account, overpayments in the amounts larger than \$100.00 will be refunded no later than June 30th. The Annual Assessment Administration Fee and current Annual Tax Collection Administration Fee are not refundable.

TO BE COMPLETED BY TITLE AGENT:

1. Determine who will be the responsible party for this PACE Assessment overpayment.
2. Please list below the person(s) responsible along with the contact number and mailing address to be used in mailing the overpayment refund.

Payable To: _____

Mailing Address: _____

Contact Number: _____

PROPERTY DETAILS:

Address: _____

Parcel ID: _____

Existing Property Owner(s): (Please add additional property owners on a separate form)

Property Owner (1): Signature: _____ Date: _____

Property Owner (1): Printed Name: _____

Property Owner (2): Signature: _____ Date: _____

Property Owner (2): Printed Name: _____

New Property Owner(s):

Property Owner (1): Signature: _____ Date: _____

Property Owner (1): Printed Name: _____

Property Owner (2): Signature: _____ Date: _____

Property Owner (2): Printed Name: _____